



**ENROLLMENT VERIFICATION FORM**

Registration and Records Office  
Mike Loya Academic Services  
Building, Room 107

UTEP I.D.# 

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LAST FIRST MI

Semester(s) to be verified: \_\_\_\_\_ Estimated Graduation Date: \_\_\_\_\_

**Did you sign an agreement to participate in the UTEP/ EPCC Financial Aid Consortium?**  YES  NO **If yes, for what term?** \_\_\_\_\_

**Are you currently registered in courses with the U. T. TeleCampus Learning Program?**  YES  NO **If yes, for what term?** \_\_\_\_\_

**Which U.T. Components?**  UT Arlington  UT Permian Basin  UTMB Galveston  
 UT Austin  UT San Antonio  UTHSC Houston  
 UT Brownsville  UT Tyler  UTHSC San Antonio  
 UT Dallas  UT Pan American  UTSMC Dallas

**Credit Hours** \_\_\_\_\_

**Please check the appropriate boxes below & attach any documents needed for these institutions. (What do you need this letter for?)**

- Financial Institution or Loan Deferment\*
- Insurance Purposes\*
- Military I.D.
- International Students
- Degree Verification
- Other \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**\*Mandatory Disclosure of SSN**  
Disclosure of your SSN is required for UTEP to report your enrollment verification to a federal student loan agency as required by federal statute: 20 USC §1078, 1078-2(f), 1090(a)(7), 1091(a)(4)(B), 1092, 1092b; and to insurance companies as required by state statute: Texas Insurance Code, Art. 3.52-2. Further disclosure of your social security number will be governed by the Texas Public Information Act, Texas Government Code, §552.001 et. seq.

**Collection of Personal Information Notice (House Bill 1922)**

With few exceptions, you are entitled on request to be informed about the information The University of Texas at El Paso collects about you. Under § 552.021 and 552.023 of the Texas Government Code, you are entitled to receive and review the information. Under § 559.004 of the Texas Government Code, you are entitled to have The University of Texas at El Paso correct information about you that is held by us and that is incorrect, in accordance with the procedures set forth in The University of Texas System Policy 139 (UTS139). The information that The University of Texas at El Paso collects will be retained and maintained as required by Texas records retention laws (§ 441.180 et seq. of the Texas Government Code) and rules. Different types of information are kept for different periods of time.

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|-----------------------------------|-----------------|--|
| Registration & Records Rev. 02/18 | Date Processed: | Processed by (first initial, last name): |
|-----------------------------------|-----------------|--|